



Utah Counties Insurance Pool

AGENDA

BOARD OF TRUSTEES MEETING

Thursday, January 17, 2008, 9:30 a.m.

Utah County Commission Office
100 East Center #2300, Provo, UT

9:30	Call to Order	Lynn Lemon
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	Review of Board Members Absent	Lynn Lemon
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ITEM INFORMATION

1	Conflict of Interest Disclosures	Sonya White
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ACTION

2	Approval of December 13 Meeting Minutes	Lynn Lemon
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3	Property Valuation RFP	Lynn Lemon
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4	Set Date and Time for Closed Meeting to Discuss Character, Professional Competence, Physical/Mental Health of an Individual	Lynn Lemon
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5	Action on Personnel Matters	Lynn Lemon
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6	Ratification and Approval of Payments and Credit Card Transactions	Steve Wall
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CEO POSITION PRESENTATIONS

10:00	Mark Brady
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11:00	Johnnie Miller
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12:00	Break, Lunch Provided
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12:30	John Nielsen
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1:30	Jerry Spears
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	Adjourn
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Utah Counties Insurance Pool
Supporting Your Goals Since 1992

BOARD OF TRUSTEES MEETING

MINUTES

January 17, 2008, 9:30 a.m.
Utah County Commission Office, Provo, UT

BOARD MEMBERS PRESENT

Lynn Lemon, *President*, Cache County Executive
Kay Blackwell, *Vice President*, Piute County Commissioner
Steve Wall, *Secretary-Treasurer*, Sevier County Clerk-Auditor
Bruce Adams, San Juan County Commissioner
Ken Bischoff, Weber County Commissioner
Brad Dee, Weber County Human Resources Director
Jim Eardley, Washington County Commissioner
Jerry Hess, Davis County Deputy Attorney
Karla Johnson, Kane County Clerk-Auditor
Jim Nyland, Grand County Sheriff
Wayne Smith, Iron County Commissioner
Kent Sundberg, Utah County Deputy Attorney

BOARD MEMBERS ABSENT

Steve White, Utah County Commissioner

OTHERS PRESENT

Sonya White, Manager of Administration

Call to Order

Lynn Lemon called this meeting of the Utah Counties Insurance Pool Board of Trustees to order at 9:30 a.m. on January 17, 2008 and welcomed those in attendance.

Review of Board Members Absent

Steve White requested to be excused from this meeting due to a prior meeting commitment. Kay Blackwell made a motion to excuse Steve White from this meeting. Steve Wall seconded the motion which passed unanimously.

Conflict of Interest Disclosures

Sonya White explained that each Trustee shall complete a disclosure form provided by UCIP at the first meeting of the Board during each fund year. The completed form shall affirm the person's awareness of the policy statement and either state that no described conflicts exist, or make all required disclosures. Sonya provided a copy of the Joint Policy Statement *Conflict of Interest* and an Affirmation and Disclosure form to the Trustees to complete for the fund year 2008. The Board directed Sonya to revise the Conflict of Interest policy to include meals (under section two) for approval by the Board at its next meeting.

Approval of December 13, 2007 Meeting Minutes

The minutes of the Board of Trustees meeting held December 13, 2007 were previously sent to the Board of Trustees for review. Steve Wall requested that the minutes be corrected to list the current officers on page two under *Elect Officers*. Steve Wall made a motion to approve the December 13 meeting minutes as corrected. Karla Johnson seconded the motion, which passed unanimously.

Property Valuation RFP

The Board reviewed concerns raised by two of the companies responding to the Property Valuation RFP (see attachment #1). The Board decided not to reopen the request for proposals.

Set Date and Time for Closed Meeting

Jim Eardley made a motion to set the date and time for a closed meeting to discuss character, professional competence, and/or physical/mental health of an individual for January 17, 2008 at 9:40 a.m. Karla Johnson seconded the motion, which passed unanimously. Board Members present during the closed meeting were: Lynn Lemon, Kay Blackwell, Steve Wall, Bruce Adams, Ken Bischoff, Brad Dee, Jim Eardley, Jerry Hess, Karla Johnson, Jim Nyland, Wayne Smith and Kent Sundberg

Regular meeting resumed.

CEO Position Presentations

Kent Sundberg explained that the Selection Committee conducted telephonic interviews with nine candidates for the Chief Executive Officer position. Five candidates were chosen to meet with staff and make a presentation to the Board; one candidate has withdrawn. Mark Brady, Johnnie Miller, John Nielsen and Jerry Spears made presentations to the Board explaining why they would be best suited as the CEO of the Utah Counties Insurance Pool.

Set Date and Time for Closed Meeting

Jim Eardley made a motion to set the date and time for a closed meeting to discuss character, professional competence, and/or physical/mental health of an individual for January 17, 2008 at 1:30 p.m. Wayne Smith seconded the motion, which passed unanimously. Board Members present during the closed meeting were: Lynn Lemon, Kay Blackwell, Steve Wall, Bruce Adams, Ken Bischoff, Brad Dee, Jim Eardley, Jerry Hess, Karla Johnson, Jim Nyland, Wayne Smith and Kent Sundberg

Regular meeting resumed.

Set Date and Time for Closed Meeting

Steve Wall made a motion to set the date and time for a closed meeting to discuss character, professional competence, and/or physical/mental health of an individual for January 17, 2008 at 2:00 p.m. Ken Bischoff seconded the motion, which passed unanimously. Board Members present during the closed meeting were: Lynn Lemon, Kay Blackwell, Steve Wall, Bruce Adams, Ken Bischoff, Brad Dee, Jim Eardley, Jerry Hess, Karla Johnson, Jim Nyland, Wayne Smith and Kent Sundberg

Regular meeting resumed.

Action on Personnel Matters

Bruce Adams made a motion to approve a two-percent cost of living adjustment for all UCIP staff and a bonus (as discussed in closed session) for Sonya White. Ken Bischoff seconded the motion, which passed unanimously. The Board will review recommendations for staff compensation at its next meeting.

Jim Eardley made a motion directing the Selection Committee, upon a satisfactory reference check, to offer the CEO position to Johnnie Miller with an annual salary of \$118,000 to include up to \$5,000 in moving expenses. Wayne Smith seconded the motion, which passed unanimously.

Ratification and Approval of Payments and Credit Card Transactions

Steve Wall reviewed the payments made, payments to be made (see attachment #2) and credit card transactions with the Board. Steve Wall made a motion to approve the payments made, payments to be made and credit card transactions. Jerry Hess seconded the motion, which passed unanimously.

Other Business

The next meeting of the Board of Trustees is scheduled for February 14, 2008, 12:00 p.m. in Farmington.

Approved on this _____ day of _____ 2008

Steve Wall, UCIP Secretary-Treasurer

AFFIDAVIT OF LYNN LEMON

STATE OF UTAH)
 :ss
COUNTY OF SALT LAKE)

Lynn Lemon, being duly sworn upon oath, deposes and says:

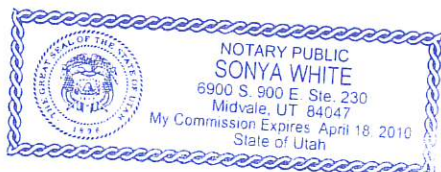
1. That the affiant has personal knowledge of the matters hereinafter referred to in this Affidavit.
2. That the Affiant, on or about the 17 day of January, 2008, presided over a meeting of the Utah Counties Insurance Pool Board of Trustees, an open and public meeting within the provisions of Chapter 4, Title 52, Utah Code Annotated, 1953, as amended.
3. That a quorum of the Utah Counties Insurance Pool Board of Trustees was present and at least two-thirds of the members present, voted to close the meeting pursuant to the provisions of Section 52-4-4, Utah Code Annotated, 1953, as amended, for the purpose of discussing the character, professional competence, or physical or mental health of an individual.
4. That the affiant was present throughout the meeting and, pursuant to the provisions of Section 52-4-7.5, the affiant does hereby affirm that the sole purpose for closing the meeting was to discuss the character, professional competence, or physical or mental health of an individual or individuals.

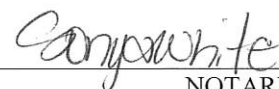
FURTHER, Affiant saith not.

DATED this 17 day of January, 2008.


LYNN LEMON, President
Utah Counties Insurance Pool

On the 17 day of January 2008, personally appeared before me Lynn Lemon, who, after being by me duly sworn, deposed and said that the information contained in the above and foregoing Affidavit is true and correct.





NOTARY PUBLIC
Residing at: Midvale, UT
My Commission Expires: 18 April 2008

MEMORANDUM

Date: 14 January 2008

To: Lynn Lemon, Board President

From: Mark Brady, Interim CEO

RE: Property Valuation RFP

When told that they had not been selected by the Board, two proposers (CBIZ—Greg Friz and TAG) were quite upset. When I explained to TAG that they were far and away the high bid, he said they were high because we had a requirement in our RFP that required them to associate someone who was ASA (American Society of Appraisers). No other applicant made that kind of interpretation of our RFP. The RFP has no such requirement. It does ask that the applicant identify those in their operation who are. At most, you could contend that implication is that those who have such credentials will be favored. Most applicants failed to make any indication that their people were certified.

TAG sent an updated proposal that doesn't still doesn't make it into the top two in terms of price. TAG would be a good choice because they are in state. But I can see no good reason to reopen bids. They simply misread the RFP and failed to call for an explanation.

CBIZ just thought we shouldn't have bid it. CBIZ does the valuations for CRL and as such they thought he was a shoo-in for our proposal. Greg Friz subsequently sent in an unsolicited proposal which was competitive with our second place bid. Quite frankly I would have recommended CBIZ if they had been that close in the original bid process. But I really do not know how we can do anything but accept the original bids and go with the Board's original selection.

There simply is no good reason to reopen the bid.

MEMORANDUM

Date: 11 January 2008

To: Lynn Lemon, Board President

From: Mark Brady, Interim CEO

Re: Confidential Report Regarding Steve Pfeifer

We have been contacted by the IRS regarding an investigation into Mr. Steve Pfeifer. Steve has a consulting contract with us regarding our workers compensation program. Alarming, one of the areas he consults with us on is our self-employment tax report. When we were contacted by the IRS, we originally thought he was being audited. But apparently, it is more serious than that.

I have not yet confronted Steve about the allegations. But under the circumstances, I confess that I have reservations about his continuing to advise us on tax matters.

MEMORANDUM

Date: 11 January 2008

To: Lynn Lemon, Board President

From: Mark Brady, Interim CEO

Re: Recommendations for Employee Compensation

Generally: Recommending a COLA for 2008 of 2% for all pool employees.

Sonya White Bonus: \$750

More than any other person in the office, Sonya has been required to make more adjustments and put in extra time because of changes in UCIP leadership. This Bonus should be given her, not only for her meritorious service during this most recent change, but for the last three times it has happened.

Susan Gonce Raise 7%

I am requesting the largest raise go to Susan because the recent salary evaluation indicated that she was the most under compensated person in the office. The Salary comparison equated her position with Korby's. I think that is not necessarily appropriate. While they are both claims managers, their positions require different skills. However, Susan is currently being paid \$18,000 less than Korby and she does have highly specialized skills. I think that this substantial raise is in order.

Kathy Stone Raise 4%

I am requesting the raise because Kathy has been doing an excellent job learning Workers' Compensation adjusting. We would be requesting a higher amount if we had gotten Davis County. Kathy volunteered to learn adjusting rather than hiring a new adjuster in anticipation of Davis and St. George coming in.

Brody Parker Raise 4%

I am requesting a raise for Brody because he hasn't been reviewed in over a year and a half and has received no increases except a COLA last year. He is doing excellent work and has established a rapport with the counties. I am recommending that along with the raise that he receive a lump sum in the amount that he would have received had his pay been increased last summer when he should have been reviewed.

Korby Siggard Raise 2%

Korby continues to do excellent work. He aggressively works his claims and closes them promptly. He is unequivocally the best Multi-line adjuster we have ever had here at UCIP.

Shaney Kelleher Raise 4%

Rather than hire a new claims assistant to replace Charmaine last September, Shaney asked if she could work into the position from her clerical duties. Lester agreed, gave her a salary adjustment. He further agreed to review her and adjust salary this month. She is learning fast and I believe she has earned an adjustment.

Lisa Brown Raise 2%

Lisa was hired with the expectation that we would have more work in the Workers Compensation than we currently have. Lester had to pay her more than he expected. She took a cut in pay to come here and he promised her more pay when we got the other work—which hasn't yet happened. Lisa is a valuable asset with a wide variety of skill sets. I am recommending a modest increase now with the option to review in 6 months (we are still anticipating St. George coming into the pool).

Thank you for your consideration.



Utah Counties Insurance Pool

JOINT POLICY CONFLICT OF INTEREST

The Utah Counties Insurance Pool, (hereinafter referred to as "UCIP"), recognizes that the various members of the Board of Trustees and the Chief Executive Officer bring to UCIP a number of perspectives and interests that are created by the nature of the elective and appointive offices which they hold in their respective counties. UCIP recognizes that the members of the Board of Trustees and the Chief Executive Officer, accordingly, need a benchmark, criterion or standard against which to balance the competing interest they represent.

This policy provides guidelines to the members of the Board of Trustees and the Chief Executive Officer regarding conflicts of interest. It is the intention of the Joint Policy Committee that this policy would mesh with the Joint Policy on Board Member and Chief Executive Officer Responsibility and would provide practical guidance to Trustees and the Chief Executive Officer in fulfilling their responsibilities as Trustees or Chief Executive Officer.

1. Trustees and the Chief Executive Officer shall not request, receive, or accept a gift or loan for themselves or another if:
 - a. it tends to influence the Trustees or the Chief Executive Officer in the discharge of his or her official acts as a Trustee or Chief Executive Officer; or
 - b. she/he, within two years, has been involved in any official act directly affecting the donor or lender or knows that he/she will be involved in any official act directly affecting the donor or lender in connection with his or her membership on the Board or as the Chief Executive Officer.
2. The prohibition set forth in Section 1 above shall not apply to:
 - a. an occasional nonpecuniary gift, insignificant in value;
 - b. an award publicly presented in recognition of public service;
 - c. a commercially reasonable loan made in the ordinary course of business by an institution authorized by the laws of the state to engage in the business of making loans; or
 - d. a political campaign contribution, provided that such gift or loan is actually used in a political campaign and is subject to Utah law regarding such gifts or loans.



Utah Counties Insurance Pool

Conflict of Interest

Page 2

3. Trustees shall disqualify themselves from participating in any official action of the Board that affects a business in which that Trustee has a financial interest as defined in Sections 67-16-8 and 67-16-9 Utah Code Annotated 1953 as amended.
4. Trustees shall not acquire a financial interest at a time when they believe or have reason to believe that it will be directly affected by their official action on the Board.
5. Trustees and the Chief Executive Officer shall not use or divulge to any person confidential information acquired by virtue of their membership on, or participation with, the Board for their or another's private gain. Confidential information for the purpose of this paragraph shall be defined as all information disclosed or discussed in any executive session of the Board and any information disclosed or discussed in any meeting of the Board which is confidential under law, statute or practice and which is otherwise not available to the public.
6. The Chief Executive Officer of UCIP and each Trustee shall complete a disclosure form provided by UCIP at the first meeting of the Board during each fund year. That completed form shall affirm the person's awareness of this policy statement and either state that no described conflicts exist, or make all required disclosures.
7. The information on the disclosures, except for the valuations attributed to the reported interests, shall be made available by the Secretary of the Board for inspection by any UCIP member county representative. The valuation shall be confidential for all purposes except for proceedings for violation of the disclosure requirement of this policy.
8. Regarding possible conflicts of interest involved in discussing claims and/or litigation arising from claims referred to the Board of Trustees from the UCIP claims department and/or the UCIP Litigation Management Committee:
 - a. a Trustee from the defending county will excuse himself/herself from the room during the discussion of the claim, and;
 - b. proceedings of meetings closed for discussion of litigation are confidential.

Amendments Adopted 9/23/05

PRESENTATION FOR THE BOARD OF TRUSTEES
UTAH COUNTIES INSURANCE POOL
17 January 2008

Mark Brady
Applicant for the Position of CEO

My Vision for the Pool:

A Pool that is financially stable, fair, and professional. It provides services in a way that is responsive to the needs of our counties. It is ready and able to respond to emerging risks in a timely and effective fashion.

Pool Goals and Objectives:

The overall goal is to provide an environment where the Pool can achieve its mission: To provide insurance at competitive, responsible and stable rates, and assist in risk management practices.

The Board of Trustees

In my opinion, the UCIP Board of Trustees is already at the next level. The Board is already among the best trained, and most involved Pool Board of which I am aware. This is largely due to its training activities, effective use of retreats, and an organizational culture and leadership which desires and expects this kind of oversight.

In order to retain this level the Pool Board should:

1. Continue to invest in training that stresses pool governance.
2. Continue to engage in effective goal setting and strategy sessions regarding Pool direction and oversight.
3. Continue to conscientiously oversee the activities of the Pool in regular Board Meetings

Pool Staff

While the current staff is engaged and competent, the majority of the employees have been in place for less than three years. As late as four years ago, the staff consisted of five people. Because of the changes in personnel and increasing complexities in job responsibilities, there is a greater need for better communication and cooperation among staff. Furthermore, to ensure continuity of services opportunities for training and occupational redundancy must be exploited.

In order to get to the next level the staff should:

1. Receive training in appropriate areas of expertise to maintain and ensure competency levels.
2. Engage in activities that connect them to important organizational objectives and promote cooperative action including staff meetings, retreats and employee evaluations.
3. Look for ways to promote stability by engaging in succession planning and cross training.
4. Revise personnel policies and procedures—including procurement policies

Workers Compensation

Recently, concerns have been raised concerning the equity of rate setting in the Workers Compensation Pool. Those concerns appear to be justified. The problem is further exacerbated by the competitive nature of the current environment. Utilization of workers' compensation is down. However, workers' compensation costs continue to rise. The costs are driven by medical care utilization and price. The Pool has already maximized all the savings it can in the way of risk financing—the purchase of reinsurance through CRL and responsible setting of the self-insured retention.

In order remain responsible and competitive the Pool should:

1. Address rate setting concerns. We already have a consultant reviewing our rate setting practice with a view to adjusting current apparent inequities. We are examining job classification impact on the experience modifier for all counties.
2. Engage in effective claims review. We have already implemented a system for in-house, review of case closure and setting reserves. It is recommended that we have at least biannual review from an independent auditor.
3. Consider providing some kind of managed care as part of our service to counties. The Pool should examine the possibility of nurse managed claims.
4. Consider providing bill review service for counties
5. Push more aggressively for effective return to work programs and analyze their effectiveness.

Prognosis: Rate setting concerns can be addressed this year. We can develop other procedures for dealing with the medical costs, but we are unlikely to see the positive effects of such techniques for another year.

Property, Liability and Auto

Without doubt, the Multiline Pool remains the bedrock of UCIP. Our rates continue to beat competitors even in the current soft market. We have also increased property coverage by extending limits to \$500,000,000 and adding coverage for terrorism. In terms of frequency, the greatest activity is in automobile claims. In terms of severity, our greatest concern is general liability. Although law enforcement liability claims have eased somewhat, law enforcement remains a chief source of loss. New liability risks have emerged with legal requirements involving ESI. Finally, with our most recent purchase of reinsurance, we inherited policy language that is decidedly customer-unfriendly.

In order to maintain our current level of excellence, the Multiline Pool should:

1. Continue to search the market for the best available rates and coverages as appropriate.
2. Continue to champion the Best Practices Program initiatives—particularly those regarding defensives driving and other safety requirements, penalties and incentives.
3. Develop training and effective policies for our county Information Technologies personnel.
4. Search for more effective risk management training for law enforcement and push for uniform policies and procedures. We are currently exploring the possibility of assisting law enforcement agencies in purchasing the Lexipol program for developing law enforcement policies and training.
5. Work with CRL to develop a viable alternative to the language in the current property coverage document.
6. Complete contract for property valuation.

Employee Benefits

Currently, less than a third of Utah Counties are participating in this partnership program with PEHP. Some counties are threatening withdrawal from the program citing dissatisfaction with PEHP, the lack of flexibility and control as well as price. When we first looked at the possibility of providing a benefits pool we were looking at a “one size fits all” model. The results of our analysis said that we did not have the numbers sufficient to have a successful pool. Recently, we have discovered that there are many small pools effectively operating all across the country.

In order to continue to provide an employee benefits program the Pool should:

1. Reexamine the possibilities of establishing a small pool in Utah by 2009. We are currently in contact with organizations that have already established benefits pools in other states. They are willing to assess and assist in establishing such pools here.
2. Explore alternatives to PEHP through cooperative enterprises with other providers.

3. Survey counties regarding their interests and dissatisfaction with current arrangements.

Other Issues of Immediate Concern

1. Proceed without delay with the planning and construction of UCIP offices. The most important issue is the quality of the result. We are currently refining an RFP for Architectural Services. Projected completion date: March 2009.
2. In order to establish a more secure income base, the Board should consider expanding the provision of services to include Special Districts. We could offer a very competitive rate for Property and Liability coverage with very low risk. Obviously, judicious screening would be required.
3. Hire a qualified Loss Control Manager.

Utah Counties Insurance Pool Payments

December 7, 2007 - January 24, 2008

Type	Date	Num	Name	Memo	Split	Amount
WF-Expense						
Paycheck	12/14/2007		Anne M. Ayrton	Direct Deposit	-SPLIT-	0.00
Paycheck	12/14/2007		Brody S. Parker	Direct Deposit	-SPLIT-	0.00
Paycheck	12/14/2007		Kathy H. Stone	Direct Deposit	-SPLIT-	0.00
Paycheck	12/14/2007		Korby M. Siggard	Direct Deposit	-SPLIT-	0.00
Paycheck	12/14/2007		Lisa O. Brown	Direct Deposit	-SPLIT-	0.00
Paycheck	12/14/2007		Mark W. Brady	Direct Deposit	-SPLIT-	0.00
Paycheck	12/14/2007		Shaney M. Kelleher	Direct Deposit	-SPLIT-	0.00
Paycheck	12/14/2007		Sonya J. White	Direct Deposit	-SPLIT-	0.00
Paycheck	12/14/2007		Susan E. Gonce	Direct Deposit	-SPLIT-	0.00
Liability Check	12/13/2007		QuickBooks Payroll Service	Created by Payroll Service on 12/11/2007	-SPLIT-	-13,661.10
Paycheck	12/31/2007		Anne M. Ayrton	Direct Deposit	-SPLIT-	0.00
Paycheck	12/31/2007		Brody S. Parker	Direct Deposit	-SPLIT-	0.00
Paycheck	12/31/2007		Kathy H. Stone	Direct Deposit	-SPLIT-	0.00
Paycheck	12/31/2007		Korby M. Siggard	Direct Deposit	-SPLIT-	0.00
Paycheck	12/31/2007		Lisa O. Brown	Direct Deposit	-SPLIT-	0.00
Paycheck	12/31/2007		Mark W. Brady	Direct Deposit	-SPLIT-	0.00
Paycheck	12/31/2007		Shaney M. Kelleher	Direct Deposit	-SPLIT-	0.00
Paycheck	12/31/2007		Sonya J. White	Direct Deposit	-SPLIT-	0.00
Paycheck	12/31/2007		Susan E. Gonce	Direct Deposit	-SPLIT-	0.00
Liability Check	12/28/2007		QuickBooks Payroll Service	Created by Payroll Service on 12/21/2007	-SPLIT-	-13,910.15
Paycheck	12/31/2007		Sonya J. White		-SPLIT-	0.00
Paycheck	1/15/2008		Anne M. Ayrton	Direct Deposit	-SPLIT-	0.00
Paycheck	1/15/2008		Brody S. Parker	Direct Deposit	-SPLIT-	0.00
Paycheck	1/15/2008		Kathy H. Stone	Direct Deposit	-SPLIT-	0.00
Paycheck	1/15/2008		Korby M. Siggard	Direct Deposit	-SPLIT-	0.00
Paycheck	1/15/2008		Lisa O. Brown	Direct Deposit	-SPLIT-	0.00
Paycheck	1/15/2008		Mark W. Brady	Direct Deposit	-SPLIT-	0.00
Paycheck	1/15/2008		Shaney M. Kelleher	Direct Deposit	-SPLIT-	0.00
Paycheck	1/15/2008		Sonya J. White	Direct Deposit	-SPLIT-	0.00
Paycheck	1/15/2008		Susan E. Gonce	Direct Deposit	-SPLIT-	0.00
Liability Check	1/14/2008		QuickBooks Payroll Service	Created by Payroll Service on 01/10/2008	-SPLIT-	-13,519.14
Check	12/31/2007		PEHP-LTD	Coverage Period: December 2007	Staff Medical LTD	-306.52
Liability Check	12/14/2007	ONLINE	United States Treasury	EFT ACKNOWLEDGEMENT NUMBER: 2707748001095...	-SPLIT-	-4,827.20
Liability Check	12/31/2007	ONLINE	United States Treasury	EFT ACKNOWLEDGEMENT NUMBER: 2707765008148...	-SPLIT-	-6,149.56
Liability Check	12/31/2007	ONLINE	Utah Retirement Systems	Unit No: 864 (December 2007)	-SPLIT-	-12,884.73
Liability Check	12/31/2007	ONLINE	Nationwide Retirement Solutions	Entity: 644013	-SPLIT-	-11,951.69
Liability Check	12/27/2007	ONLINE	Utah State Tax Commission	Transaction Number: 2948940	-SPLIT-	-1,718.89
Liability Check	1/15/2008	ONLINE	United States Treasury	EFT ACKNOWLEDGEMENT NUMBER: 2708415001667...	-SPLIT-	-4,961.20
Check	12/24/2007	VISA	Wells Fargo	Account Number: 4856 2002 0789 0792	-SPLIT-	-919.66
Check	12/24/2007	VISA	Wells Fargo	Account Number: 4856 2002 0646 9788	-SPLIT-	-720.03
Check	12/24/2007	VISA	Wells Fargo	Account Number: 4856 2002 0646 9796	-SPLIT-	-2,189.09
Check	12/24/2007	VISA	Wells Fargo	Account Number: 4856 2002 0633 9635	-SPLIT-	-1,777.37
Check	12/24/2007	VISA	Wells Fargo	Account Number: 4856 2002 0858 1036	-SPLIT-	-495.87
Check	1/24/2008	VISA	Wells Fargo	Account Number: 4856 2002 0858 1036	-SPLIT-	-61.53
Check	1/24/2008	VISA	Wells Fargo	Account Number: 4856 2002 0633 9635	-SPLIT-	-1,402.03
Check	1/24/2008	VISA	Wells Fargo	Account Number: 4856 2002 0789 0792	-SPLIT-	-548.39
Check	1/24/2008	VISA	Wells Fargo	Account Number: 4856 2002 0646 9796	-SPLIT-	-1,544.92
Paycheck	12/14/2007	4308	Anne M. Ayrton	Discretionary Award	-SPLIT-	-230.87
Paycheck	12/14/2007	4309	Brody S. Parker	Discretionary Award	-SPLIT-	-229.49
Paycheck	12/14/2007	4310	Kathy H. Stone	Discretionary Award	-SPLIT-	-229.61
Paycheck	12/14/2007	4311	Korby M. Siggard	Discretionary Award	-SPLIT-	-230.87
Paycheck	12/14/2007	4312	Lisa O. Brown	Discretionary Award	-SPLIT-	-230.87
Paycheck	12/14/2007	4313	Mark W. Brady	Discretionary Award	-SPLIT-	-227.19
Paycheck	12/14/2007	4314	Shaney M. Kelleher	Discretionary Award	-SPLIT-	-230.87
Paycheck	12/14/2007	4315	Sonya J. White	Discretionary Award	-SPLIT-	-227.19
Paycheck	12/14/2007	4316	Susan E. Gonce	Discretionary Award	-SPLIT-	-230.88
Check	12/7/2007	4317	State of UT Dept of Workforce Services	Account Number: R 2-423713-0	Office Insurance	-1,576.00
Check	12/13/2007	4318	Qwest	VOID: Account Number: 801-565-8500 170B	Telephone	0.00
Check	12/13/2007	4319	Qwest	Account Number: 801-565-8500 170B	Telephone	-494.33
Check	12/13/2007	4320	Agile Studios	Invoice Number: 20070085	Information Technology	-600.00
Check	12/13/2007	4321	Lynn Lemon	Expense Reimbursement	Board Expense	-97.97
Check	12/13/2007	4322	Brad Dee	Expense Reimbursement	-SPLIT-	-221.43
Check	12/13/2007	4323	Verizon Wireless	Invoice Number: 0609533222	Telephone	-130.67
Check	12/13/2007	4324	Gerald Hess	Expense Reimbursement	Board Expense	-38.80
Check	12/13/2007	4325	Kent Sundberg	Expense Reimbursement	Board Expense	-29.25
Check	12/13/2007	4326	Steven Wall	Mileage Reimbursement	Board Expense	-140.65
Check	12/13/2007	4327	Wayne Smith	Mileage Reimbursement	Board Expense	-179.15
Check	12/13/2007	4328	Bruce Adams	Expense Reimbursement	Board Expense	-252.20
Check	12/13/2007	4329	Kay Blackwell	Expense Reimbursement	Board Expense	-155.20
Check	12/13/2007	4330	James Eardley	Mileage Reimbursement	Board Expense	-261.90
Check	12/13/2007	4331	Pinney Bowes Postage by Phone	Account Number: 8000-9090-0189-5759	Postage	-230.00
Check	12/13/2007	4332	DRI	ID Number: 262898	Dues / Subscriptions	-225.00
Check	12/13/2007	4333	Shaney M. Kelleher	Expense Reimbursement	Staff Expenses	-9.22
Check	12/13/2007	4334	Office Depot	Account Number: 35538769	-SPLIT-	-57.38
Check	12/13/2007	4335	Ken Bischoff	Expense Reimbursement	Board Expense	-158.38
Check	12/31/2007	4336	Thanksgiving Point	December 6, 2007 Event	-SPLIT-	-2,937.79
Check	12/31/2007	4337	TCNS, Inc.	Information Technology	-SPLIT-	-3,044.00
Check	12/31/2007	4338	Mountain View Software	Invoice Number: 13471	Information Technology	-192.00
Check	12/31/2007	4339	Verizon Wireless	Invoice Number: 0613766806	Telephone	-65.66
Check	12/31/2007	4340	Revco Leasing Company, LLC	Invoice Number: 167221	Copying Costs	-270.00
Check	12/31/2007	4341	FCP Holdings, LLC	Commercial Lease: 6900 South 900 East, Suite 230	-SPLIT-	-7,330.76
Check	12/31/2007	4342	Catherine Bennett	2007 Board Retreat Facilitator	Board Expense	-710.74
Check	12/31/2007	4343	URMMA	Invoice Number: 2008-000068	Lobbying & Legislative Tr...	-2,194.75
Check	12/31/2007	4344	Korby M. Siggard	Expense Reimbursement	Staff Expenses	-22.21
Check	12/31/2007	4345	Red Cliffs Lodge	Invoice: 6040 and 6041	-SPLIT-	-1,100.00
Check	12/31/2007	4346	Wayne Smith	Mileage Reimbursement	-SPLIT-	-288.70
Check	12/31/2007	4347	Kay Blackwell	Mileage Reimbursement	Board Expense	-213.40
Check	12/31/2007	4348	Steve White	Mileage Reimbursement	Board Expense	-189.15
Check	12/31/2007	4349	James Nyland	Mileage Reimbursement	-SPLIT-	-212.43
Check	12/31/2007	4350	Lynn Lemon	Mileage Reimbursement	Board Expense	-322.04
Check	12/31/2007	4351	Gerald Hess	Mileage Reimbursement	Board Expense	-250.26
Check	12/31/2007	4352	Brad Dee	Expense Reimbursement	-SPLIT-	-319.05
Check	12/31/2007	4353	Kent Sundberg	Mileage Reimbursement	Board Expense	-208.55
Check	12/31/2007	4354	Bruce Adams	Mileage Reimbursement	Board Expense	-72.75
Check	12/31/2007	4355	Steven Wall	Mileage Reimbursement	Board Expense	-180.42

Utah Counties Insurance Pool Payments

December 7, 2007 - January 24, 2008

Type	Date	Num	Name	Memo	Split	Amount
Check	12/31/2007	4356	Pitney Bowes Postage by Phone	Account Number: 8000-9090-0189-5759	-SPLIT-	-515.28
Check	12/31/2007	4357	iLinc Communications	Invoice Number: 0712002024	-SPLIT-	-31.34
Check	12/31/2007	4358	Anne M. Ayrton	Reimburseable Expenses	-SPLIT-	-150.24
Check	12/31/2007	4359	CALEA	Invoice Number: 32513	Loss Control / Training	-1,018.24
Check	12/31/2007	4360	Media One of Utah	Invoice Number: 100192624-11302007	Professional Fees	-22.50
Check	12/31/2007	4361	Applied Geotechnical Engineering Consult	Invoice Number: 107115800001	Professional Fees	-300.00
Check	12/31/2007	4362	Office Depot	Account Number: 35538769	-SPLIT-	-405.40
Check	12/31/2007	4363	Sonya J. White	Expense Reimbursement	-SPLIT-	-234.26
Check	1/17/2008	4364	Postmaster	12 Month Box Rental (Due 1/1/08)	Postage	-204.00
Check	1/17/2008	4365	By The Numbers Actuarial Consulting, Inc.	Invoice Number: 2007-202	Actuarial Analysis	-2,125.00
Check	1/17/2008	4366	Qwest	Account Number: 801-565-8500 170B	Telephone	-486.07
Check	1/17/2008	4367	New England Business Service, Inc.	Invoice Number: 9927161192-5	Office Supplies	-204.78
Check	1/17/2008	4368	New England Business Service, Inc.	Invoice Number: 9927161193-3	Office Supplies	-174.19
Check	1/17/2008	4369	Utah Water Users	Workshop Liability Insurance Premium Refund	TULIP	-25.00
Check	1/17/2008	4370	Verizon Wireless	Invoice Number: 0618167948	-SPLIT-	-117.18
Check	1/17/2008	4371	Arthur J. Gallagher & Co.	Invoice Number: 79069	Policy Placement	-25,000.00
Check	1/17/2008	4372	James Eardley	Expense Reimbursement	Board Expense	-70.00
Check	1/17/2008	4373	ISO Services, Inc.	Invoice Number: IS00024370	-SPLIT-	-1,159.50
Check	1/17/2008	4374	State of UT Dept of Workforce Services	Account Number: R 2-423713-0	Office Insurance	-788.00
Check	1/17/2008	4375	Les Olson Company	Invoice Number: 0917835-IN	Copying Costs	-623.44
Liability Check	1/17/2008	4376	Utah Counties Insurance Pool	Employee Benefits - January	-SPLIT-	-11,271.17
Check	1/17/2008	4377	Arthur J. Gallagher & Co.	Invoice Number: 78222	-SPLIT-	-18,230.00
Check	1/17/2008	4378	Arthur J. Gallagher & Co.	Invoice Number: 78226	-SPLIT-	-10,994.00
Check	1/17/2008	4379	National Underwriter Company	Account Number: 1588014	Dues / Subscriptions	-198.00
Check	1/17/2008	4380	NAHU	Account Number: 385974	Dues / Subscriptions	-40.00
Check	1/17/2008	4381	Risk & Insurance Management Society, Inc.	Invoice Number: 230509	-SPLIT-	-610.00
Check	1/17/2008	4382	Office Depot	Account Number: 35538769	-SPLIT-	-315.40
Check	1/17/2008	4383	FCP Holdings, LLC	Commerical Lease: 6900 South 900 East, Suite 230	Building Lease	-5,653.38
Check	1/17/2008	4384	Arthur J. Gallagher & Co.	Invoice Number: 79068	TULIP	-3,697.50
Check	1/17/2008	4385	Pitney Bowes Postage by Phone	Account Number: 8000-9090-0189-5759	-SPLIT-	-235.82
Check	1/17/2008	4386	Utah Association of Counties	Sponsorship/Exhibiting	-SPLIT-	-2,422.50
Check	1/17/2008	4387	Salt Lake County Treasurer	Parcel Number: 28-17-355-007-0000	Building	-3,271.14
Check	1/17/2008	4388	Wolf Creek Resort	Booking Deposit	Board Expense	-700.00
Check	1/17/2008	4389	Marsh USA Inc.	Invoice No. 347642	-SPLIT-	-104,909.00
Check	1/17/2008	4390	County Reinsurance, Limited	Property Layer	Property	-29,949.00
Check	1/17/2008	4391	Christensen & Jensen	Invoice Number: 53476	1099-Nonemployee Com...	-776.14
Check	1/17/2008	4392	LexisNexis Matthew Bender	Account Number: 0099007508	-SPLIT-	-326.70
Check	1/17/2008	4393	Pitney Bowes, Inc.	Invoice Number: 370761	Postage	-116.82
Check	1/17/2008	4394	WEB	2008 WC Premium Overpay Refund	Accounts Receivable	-455,498.00
Total WF-Expense						-803,468.09
WF-Work Comp Expense						
Check	12/7/2007	179	Pfeiffer Consulting Group, LLP	Invoice Number: 2007-12	Consultant WC	-1,725.00
Check	1/17/2008	180	Weber County	VOID: 2008 WC Premium Overpay	Premiums Written WC	0.00
Check	1/17/2008	181	By The Numbers Actuarial Consulting, Inc.	Invoice Number: 2007-201	Actuarial Analysis WC	-2,125.00
Check	1/17/2008	182	Pfeiffer Consulting Group, LLP	Invoice Number: 2008-1	Consultant WC	-1,725.00
Total WF-Work Comp Expense						-5,575.00
TOTAL						-809,043.09